From: Landskov, Faye
To: Larm, Doug
Cc: Steel, Chris; Allen, Erik
Subject: RE: Introduction
Date: Wednesday, April 01, 2015 12:31:47 PM

Thank you Doug, for your kindness and I do very much look forward to meeting you. I am free after 10 am tomorrow, all day Friday and will be here all of next week and beyond. Is there any time that looks good to you for a meeting?

I have a steep learning curve and am only at the beginning, so I appreciate your patience with me as I learn the ropes. I have approved training for Jeff, and hope he can get what he needs in time for his training next week- sorry for cutting that so close but setting up permissions for me in all the systems has been a long process.

I am currently without a phone, so email will have to do until I get one.

Looking forward to establishing a smooth working relationship. Thank you for your help.

Best regards,

Faye

From: Larm, Doug
Sent: Wednesday, April 01, 2015 11:10 AM
To: Landskov, Faye
Cc: Steel, Chris; Allen, Erik
Subject: Introduction

Good afternoon Faye!
I'm Doug Larm, SPD CIS, and work as the regional lead analyst at the Washington State Fusion Center. I've heard from one of my analysts, Jeff Cartwright, that you spoke to him about his upcoming travel to Denver for the Foundations of Intelligence Analyst Training/FIAT. If there are questions on the travel, I hope to be able to answer them for you as I am the one designated to input the Purchase Orders for contract travel. Perhaps there is a time slot on your schedule that we could meet and discuss how you would like the paper trail to be established for contractors that work at the Fusion Center? I have a full slate of them: Charles Ross, Jeff Cartwright, Spencer Hayne, Barry Mattson, Jeff Giaquinto and Molly Mee. All of the contractors have recently obtained their 'X' numbers (formally referred to as 'T' numbers or temporary) and are able to work through SPD systems. However, for purposes of accountability I am responsible for ensuring travel, training and monthly labor hours are certified/validated before submitting to you/Chris Steel.
Welcome on board and looking forward to working with you on contract 'stuff'.

Doug

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