From:	Wong, Annie
To:	Larm, Doug
Subject:	RE: Registration
Date:	Wednesday, March 25, 2015 8:43:36 AM
Attachments:	image001.png image003.png image004.png

Sorry! How about the per diem? Do you want it before or after?

Annie Wong
Accounting Tech III , Fiscal Unit
Seattle Police Department
O: 206-684-8783 | F: 206-233-7207
E-mail: annie.wong@settle.gov

From: Larm, Doug
Sent: Wednesday, March 25, 2015 8:05 AM
To: Wong, Annie
Subject: RE: Registration

Hi Annie! Yes, that is correct—I didn't request any advance funds.
Doug

From: Wong, Annie
Sent: Wednesday, March 25, 2015 7:54 AM
To: Larm, Doug
Subject: RE: Registration
Importance: High

Hi Doug,

Good! Please contact our Travel Agent, Advance Travel at 206467-6742 to book your flight, you need to give them your PT#1500201 and the approval amount $800.00, they will bill us directly.

You should also contact the hotel to reserve the room using your personal credit card.

You didn't request the advance money, please confirm with me if this is correct.

Thanks!

Annie Wong
Accounting Tech III , Fiscal Unit
Seattle Police Department
O: 206-684-8783 | F: 206-233-7207
E-mail: annie.wong@settle.gov

From: Larm, Doug
Sent: Wednesday, March 25, 2015 6:13 AM
To: Wong, Annie
Subject: RE: Registration

Good morning Annie….I had sent a check earlier in order to obtain the discount; otherwise, the registration fee would have been $350.
Doug

From: Evans, Cameron (AGO) [mailto:cameron.evans@state.ma.us]
Sent: Wednesday, March 25, 2015 6:12 AM
To: Wong, Annie
Cc: Larm, Doug
Subject: RE: Registration

Good morning Ms. Wong,

My apologies I did not see your email.

Doug Larm is all set and should have received the attach receipt on March 17.

Let me know if I can be of further assistance.

Best,
Cameron

From: Wong, Annie [mailto:Annie.Wong@seattle.gov]
Sent: Tuesday, March 24, 2015 7:32 PM
To: Evans, Cameron (AGO)
Cc: Larm, Doug
Subject: RE: Registration
Importance: High

Hi Cameron,

Have you received my e-mail on 03/06/15? I haven't heard any

respond from you yet.

Would you confirm that Douglas Larm register to the conference? Therefore, we can arrange the travel.

Respectfully,

Annie Wong
Accounting Tech III , Fiscal Unit
Seattle Police Department
O: 206-684-8783 | F: 206-233-7207
E-mail: annie.wong@settle.gov

From: Wong, Annie
Sent: Friday, March 06, 2015 3:41 PM
To: 'Cameron.Evans@state.ma.us'
Subject: RE: Registration
Importance: High

Hi Cameron,

Attached the registration form for Douglas Larm. Please register him to the 2015 Nation Cyber Crime Conference in Norwood, MA; 04/27-29/2015.

Please e-mail me the confirmation and the invoice for his registration fee with the W-9 form, I will process the payment.

If you have any question, please contact me or via e-mail.

Thanks!

Annie Wong
Accounting Tech III , Fiscal Unit
Seattle Police Department
O: 206-684-8783 | F: 206-233-7207
E-mail: annie.wong@settle.gov